

Funding Group Minutes

Wednesday 22 September 2004

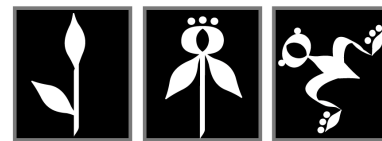
14.00

Folly Farm, Stowey, near Bishops Sutton

Chair: Steve Grainger

Minutes: Jenny Hayward

Avon Biodiversity Partnership



The variety of life

Actions

Attendees: Steve Grainger, Avon Wildlife Trust; Sam Pullinger, Avon Wildlife Trust; Rachel Lewis, North Somerset Council; Kate Jeffreys, English Nature; Sue Murtagh, B&NES; Jenny Hayward, Partnership Co-ordinator; Richard Ennion, BCC; Neil Maddison, Bristol Zoo Gardens; Ian Ross, BTCV; Dave Willis SGC.

The role of the Group

Provide support for resourcing partnership process (core costs i.e. co-ordinator post) and projects. Should be resourcing group, not funding group.

The operation of the Group (see also next 2 agenda items)

Background on partnership structure: Please also see implementation section of Avon BAP (available on www.avon-biodiversity.org.uk). Funding group is cross-cutting supporting other groups in helping to resource projects and the whole partnership by helping to resource co-ordinator. Minutes of meeting will be on website and funding group will communicate with the other focus groups through JH and SG, who attend steering group, along with all other focus group chairs.

Membership of the group: People round table not necessarily experts in fundraising although all do have experience. However, all might have access to resources, not necessarily money, and have ideas on resourcing projects.

When will group meet: May be that group meets only when necessary, when there is a specific piece of work to do. This has not been determined but it was agreed that existing group should meet at least once more when ideas for projects clarified/approved by steering group.

Funding the co-ordinator post – priority

Currently no funding secured for next financial year (05/06).

Amount needed for post: £25000 per year

JH to contact all partnership members to ask for contribution this month. ALL to investigate whether it's possible for them to find some funding for co-ordinator.

Group to consider means for addressing shortfall (should there be one) after JH has contacted partnership members. Potential sources discussed: businesses/elements of project bid for.

JH/ALL

Group

Resourcing projects

Process that projects will go through:

Identification: by other partnership focus groups.

Development of brief: Co-ordinator

Approval/prioritisation: Steering group

Strategy for resourcing projects: Funding group to help with packaging, identifying possible funding sources, identifying where resources can be gained from within partnership or external bodies.

Developing bid: JH to co-ordinate with support from funding group and relevant partners, ensuring that projects owned by partnership.

RE to send JH proforma for doing bids.

Funding group needs information on what the project is and why it's important from other focus groups.

When looking at projects should think creatively and consider lots of avenues including:

- existing capacity and resources within the Partnership
- minor new resources – 'bending the spend' from existing budgets, etc
- major new resources – identifying priorities, 'bundling' of small projects, sources, preparing bids, process, tactics, etc

Group might be able to provide bank of ideas for funding to match up with projects.

Next meeting date: 16th December 2pm BRERC